

Lakeland
Arts



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Lakeland Arts
Blackwell, The Arts & Crafts House
Bowness-on-Windermere
Cumbria
LA23 3JT

Service user number

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Name(s) of account holder(s)

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Reference (to be filled in by Lakeland Arts)

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Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: **The Manager**

Bank/Building Society:

Address:

Postcode:

Signature(s)

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Date

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Banks and building societies may not accept Direct Debit Instructions for some types of account



This guarantee should be detached and retained by the payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, Lakeland Arts will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Lakeland Arts to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Lakeland Arts or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Lakeland Arts asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.